



FIRST THINGS FIRST

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Arizona Early Childhood Development & Health Board

Draft Meeting Minutes

September 26, 2011 – Day One
First Things First Board Meeting

Call to Order

The Regular meeting of the First Things First – Arizona Early Childhood Development and Health Board was held on September 26, 2011 at 1:00 p.m. The meeting was held at the First Things First office, 4000 North Central Avenue, Suite 800, Phoenix, Arizona 85012.

Chair Lynn called the meeting to order at approximately 1:03 p.m.

Members Present:

Steve Lynn, Dr. Eugene Thompson, Nadine Mathis Basha, Dr. Pamela Powell, Vivian Saunders, Gayle Burns and Hon. Cecil Patterson

Members Absent:

None

Ex-Officio Members Present:

Mary Ellen Cunningham, Molly Bright, and Amy Corriveau

Conflict of Interest

Chairman Lynn asked the Board members if there were conflicts of interest regarding items on this agenda. There were no conflicts at this time.

Call to the Public

There were no calls to the public.

Consent Agenda

Member Mathis Basha asked to pull Item 4b-Coconino for discussion from the Consent Agenda.

A motion was made by Member Thompson to approve the Consent Agenda with the exception of 4b-Coconino, seconded by Member Saunders. Motion carried.

A motion was made by Member Mathis Basha to approve item 4b-Coconino recommendation, seconded by Member Patterson. Motion carried.

Board Member Updates

Member Cunningham updated the Board on ADHS activities; she reported that DHS was awarded the Competitive Home Visiting Grant in the amount of \$9.4 million a year for 4 years.

Member Thompson reported that he was honored to attend the Thurgood Marshall luncheon recently in which Board Member; the Honorable Judge Cecil Patterson was the recipient of the Award of Merit. The Thurgood Marshall Award of Merit is bestowed upon Arizonans whose actions have demonstrated an outstanding commitment to making the Phoenix community, Arizona, and the world, better places to live and work.

Member Powell reported to the Board that she recently visited an open house in Holbrook and visited Quality First site in Page.

Member Saunders updated the Board on the Communications and Government Affairs Committee meeting held September 2011. Member Saunders also included a briefing on her visit to the Hualapai Regional Partnership Council meeting and meeting with Chairman Benson regarding the status of the external evaluation.

Member Lynn acknowledged First Things First staff for their work on the Race to the Top Early Childhood Learning Grant.

Discussion and Possible Appointment of Regional Council Applicants

A motion was made by Member Burns that the Board approve the appointment of Regional Council applicants as presented, seconded by Member Thompson. Motion carried.

Financial Presentation

Josh Allen, Chief Operations Officer presented to the board a financial presentation on the FY2011 year-end report, FY2012 revised budget, FY2013 budget proposal and FY2013 regional allocations. Rhian Evans Allvin, Chief Executive Officer presented to the Board a brief description of the statewide program budget.

A motion was made by Member Thompson to approve the FY2012 budget revisions as presented, seconded by Member Mathis Basha. Motion carried.

A motion was made by Member Thompson to approve the FY2013 budget including FY2013 regional allocations and proposed statewide and regional allotments for evaluation as presented, seconded by Member Powell. Motion carried.

First Things First National Research and Evaluation Advisory Panel

Rhian Evans Allvin, Chief Executive Officer, presented to the Board an update of the First Things First National Research and Evaluation Advisory Panel progress, and presented the Board with the names of the panel members.

A motion was made by Member Burns that the Board approve the membership of the First Things First Research and Evaluation National Advisory panel as recommended by the CEO, seconded by Member Patterson. Motion carried.

Early Learning Challenge Fund Update

Rhian Evans Allvin, Chief Executive Officer, presented to the Board an update on the Race to the Top Early Learning Challenge Fund progress. CEO Allvin gave an overview of the grant application priorities and selection criteria.

CEO Report/Update

Rhian Evans Allvin, Chief Executive Officer, thanked Board Member Saunders for her participation in the meeting with Hualapai Chairman Benson regarding the status of the external evaluation and attending the Hualapai Regional Partnership Council meeting.

General Discussion

There was no general discussion.

Next Meeting

The next meeting will be held on December 5-6, 2011 in Rio Rico, Arizona.

Consultation with Legal Counsel Regarding External Evaluation University Consortium Contract

-Executive Session

A motion was made by Member Patterson to move into Executive Session at approximately 2:10 p.m. to consult with legal counsel regarding the External Evaluation – University Consortium Contract, seconded by Member Saunders. Motion carried.

A motion was made by Member Patterson to return to regular session at approximately 2:50 p.m., seconded by Member Thompson. Motion carried.

A motion was made by Member Patterson to direct legal counsel and the CEO to proceed with issues discussed in Executive Session, seconded by Member Burns. Member Powell abstained from the vote. Motion carried. 6-0-1

First Things First Future: Leadership and Governance

Rhian Evans Allvin, Chief Executive Officer, presented to the Board a brief introduction into the strategic planning session and introduced Leslie Anderson, Leslie Anderson Consulting, who proceeded to facilitate the conversation with the Board members in a strategic thinking and planning session.

Chairman Lynn recessed the meeting at approximately 4:55 p.m.

September 27, 2011 – Day Two
First Things First Board Meeting

Chairman Lynn resumed the meeting at approximately 8:05 a.m.

Members Present:

Steve Lynn, Dr. Eugene Thompson, Nadine Mathis Basha, Dr. Pamela Powell, Vivian Saunders, Gayle Burns and Hon. Cecil Patterson

Members Absent:

None

Ex-Officio Members Present:

Mary Ellen Cunningham, Molly Bright, and Amy Corriveau

(Continued Discussion) First Things First Future: Leadership and Governance

Leslie Anderson continued for the remainder of the day facilitating the conversation with the Board members in a strategic thinking and planning session.

Adjourn

There being no further discussion the meeting was adjourned at approximately 12:05 p.m.